



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



No.CBSE/COORD/LOC/REG/2022/

Dated: 28.11.2022

To  
The Principal/Head,  
All Schools affiliated with CBSE  
(Through CBSE website)

**Subject: Correction in LOC data – 2023 after LOC submission – reg.**

Madam/Sir,

Please refer to the Boards letter No.CBSE/LOC/2022-23 dated 08.06.2022 wherein it was desired that while uploading data, schools will be responsible for the followings :-

1. Spelling of name of student/mother/father/guardian is correct and is as per School Record / Admission & Withdrawal register maintained by the school.
2. Date of Birth is correct and is as per School Record / Admission and Withdrawal Register maintained by the school.
3. Subject combinations are correct and as per Scheme of Studies.

Subject codes chosen correctly & especially in the following subjects, codes be chosen correctly:

**a) In Class –X :**

Hindi – A (002), Hindi – B (085), Urdu A(003), Urdu B(303), Mathematics Standard(041), Mathematics Basic(241).

**b) In Class – XII :**

Hindi Core (302), Hindi Elective(002),  
English Core (301), English Elective(001),  
Sanskrit Core(322), Sanskrit Elective(022),  
Urdu Core(303), Urdu Elective(003),  
Mathematics(041), Applied Mathematics(241)

After submission of LOC, now requests are being made by the schools to the CBSE to correct some of the students' data in the LOC. Such requests shows that schools were not serious while finalizing LOC as data was filled in by them more than a year at the time of registration in Class IX / Class XI.

Looking into the requests, received from the schools, Board has developed an online system for proposing the corrections in the data through Pariksha Sangam at the link <http://parikshasangam.cbse.gov.in/frmSchPreExam?REF=Pre%20Exam%20Activities>. School can login using their allotted UserID and Password. All the schools are requested to read and understand the manual (Annexed) first and thereafter propose the corrections on Pariksha Sangam. Once corrections are submitted, these will be check by the Regional Office concern and if found, that correction is as per rules, these will be accepted otherwise not. This online module is a complete system and guides the schools for each action to be taken by them. Corrections will be allowed w.e.f 30.11.2022 (Wednesday) to 06.12.2022 (Thursday).

Contd.....2/-

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# केन्द्रीय माध्यमिक शिक्षा बोर्ड

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: 2 :

Following may please be noted by the schools/candidates/parents for needful action:-

1. Schools can make the **correction** in students' data online only based on the school records. No **change** in data will be allowed.
2. In class – X, correction in Mathematics Standard (041), Mathematics Basic (241), if any, be done now only. **No next opportunity will be given.**
3. Similarly, in Class – X : Hindi – A (002), Hindi – B (085), Urdu A(003), Urdu B (303) and in Class XII: Hindi Core (302), Hindi Elective(002), English Core (301), English Elective(001), Sanskrit Core(322), Sanskrit Elective(022), Urdu Core(303), Urdu Elective(003) etc. be checked once again and correction if any, be done now. **No request to change the subject and to provide question papers of other subject then that submitted in LOC at the time of examinations will be entertain.**
4. No request for any correction will be accepted thereafter and data finalised will be used for issuing Admit Cards, conduct of Examinations and for providing Passing documents.
5. No request for correction in candidate's data viz candidate's name, father's name, mother's name and date of birth etc. will be accepted thereafter.
6. Complete change of name of candidate will not be permitted. Only correction will be allowed.
7. CBSE will record all the corrections made by the schools and if it is observed that data has been fiddled with, action will be taken against the school as per Affiliation Bye-Laws.

All schools are, therefore, requested to ensure that the corrections, if any, are to be made during permitted period only. Print out of the corrections made be taken by the school for their records and kept safely. There is no need to send correction slips to the concerned Regional Office.

It is informed that no correction, whatsoever, will be entertained by the CBSE after expiry of last date i.e. 06.12.2022 (Thursday).

It is expected from the Principals that they will also read the circular carefully, understand the same for implementing correctly to avoid future complications.

Yours faithfully,

(DR. SANYAM BHARDWAJ)  
CONTROLLER OF EXAMINATIONS



# **CENTRAL BOARD OF SECONDARY EDUCATION**

## **CENTRALIZED ADMISSION MASTER CORRECTION PORTAL (CAMC)**

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### **USER MANUAL**

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## CENTRALIZED ADMISSION MASTER CORRECTION PORTAL(CAMC)

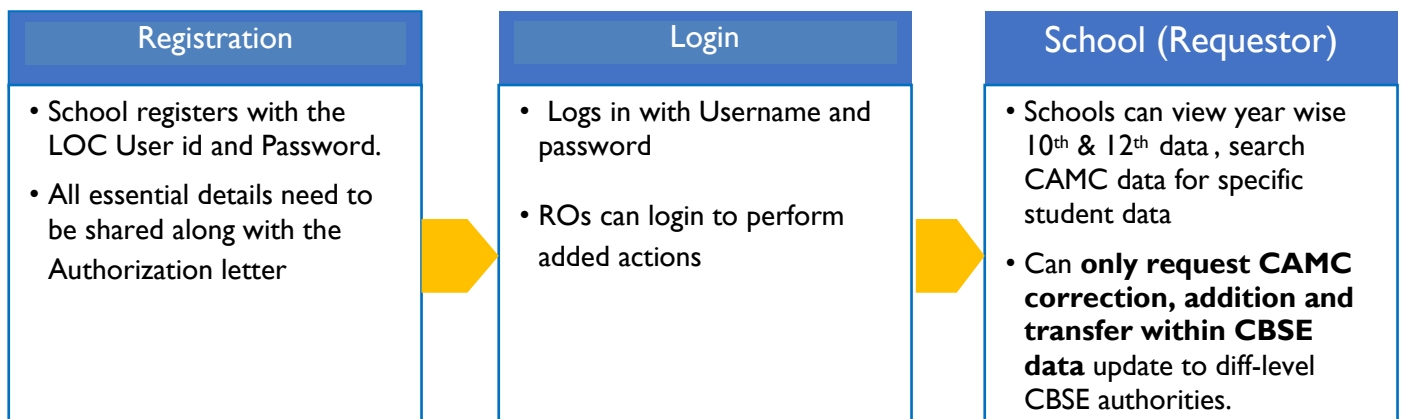
### CENTRALIZED ADMISSION MASTER CORRECTION (CAMC)

**C**entralized Admission Master Correction Portal (CAMC) module is designed and developed by CBSE ,IT Unit, Headquarter. This Correction module is used for correction in data of class X and XII. This correction will be done by the school and the same will be sent to Regional Officer for approval. Once it is approved it will be updated in the school LOC.

The Schools, Regional Offices/Regional Directors of CBSE will have access to the following functionalities in the Centralized Admission Master Correction portal (CAMC):

- Dashboard for monitoring overall activities such as Centralized Admission Master Correction portal (CAMC) data update with accept/decline requests (under one window) .
- Search and update correction.
- Viewing of the requests and their comments/reason, and status.

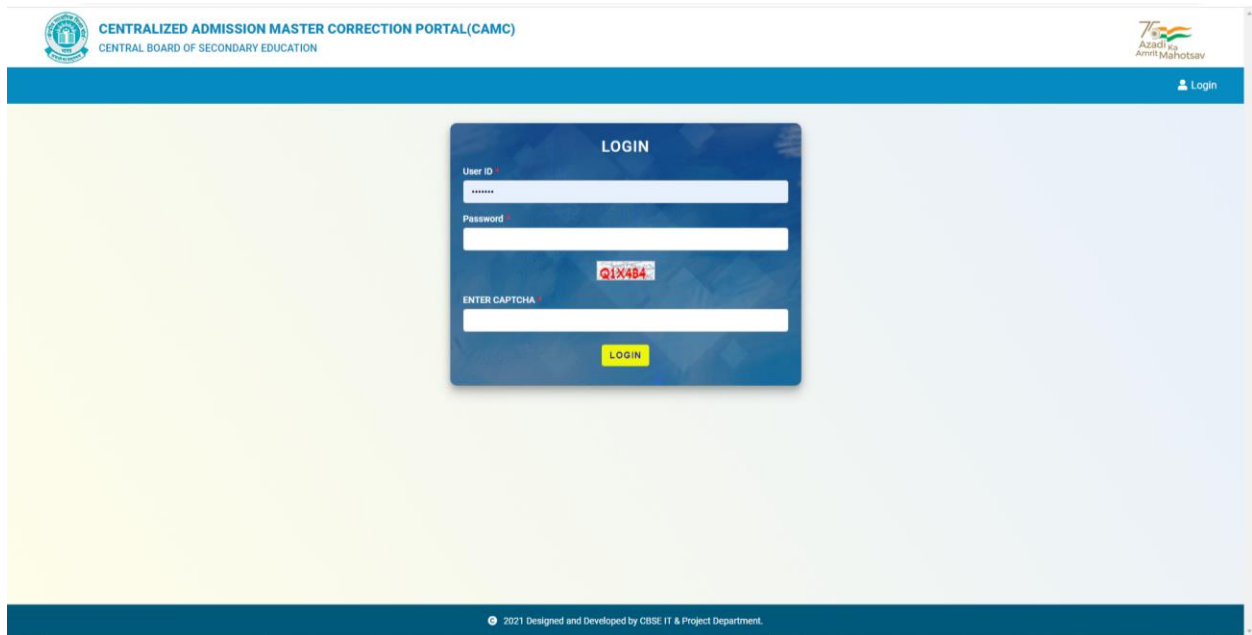
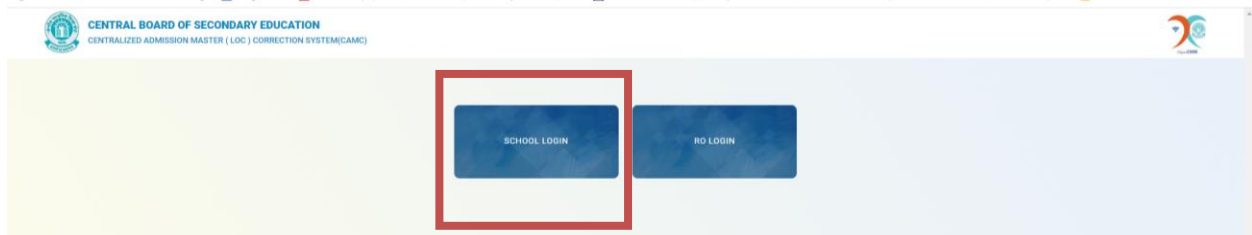
### WORKFLOW



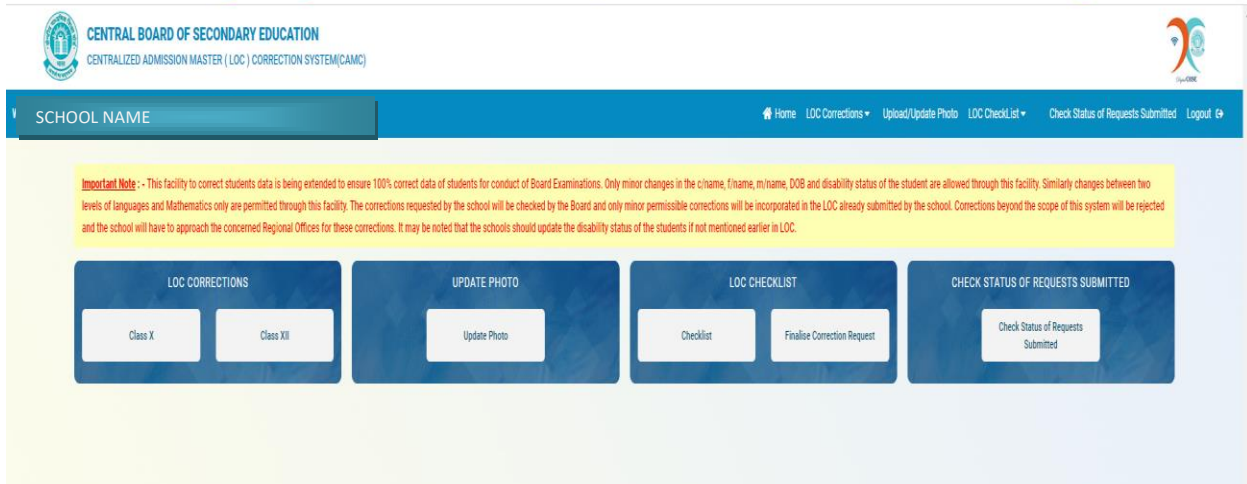
## SCHOOL FLOW

The login portal is given below, school can login by their User Id and Password used in LOC.

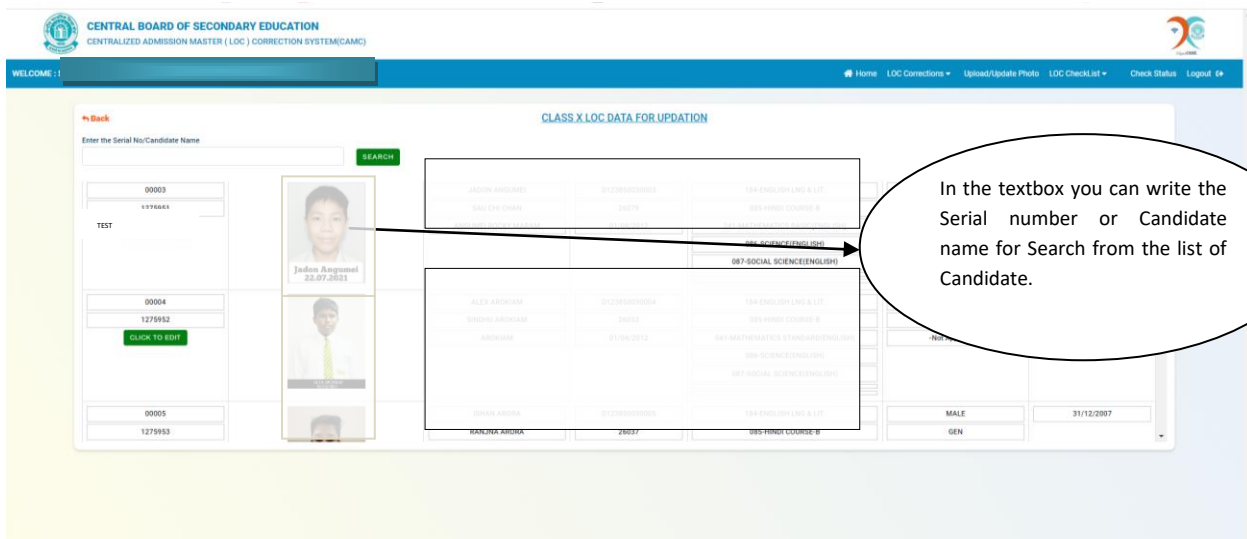
Enter Authorized Username and Password → Captcha → click “Login” button



Once the school logs in , below screen is available. Four tabs are shown , 1- LOC Corrections, 2- Update Photo, 3- LOC Checklist and 4- Check Status.



In LOC Correction, it is available for Class 10 and Class 12. It shows the entire candidate list at present available in the class 10 and 12. In the textbox you can write the Serial number or Candidate name for Search from the list of Candidate, which is shown in the below screen.





Same serial number is retrieved from the check list.

**CENTRALIZED ADMISSION MASTER CORRECTION PORTAL(CAMC)**  
CENTRAL BOARD OF SECONDARY EDUCATION

WELCOME : SCHOOL NAME

LOC CheckList | LOC Corrections | LOC Corrections CheckList | Finalise | Logout

CHECKLIST CLASS X

Enter the Serial No/Candidate Name  
00005

ID/ SL_NO. / SEQ.NO.	CANDIDATE NAME / MOTHER'S NAME / FATHER'S NAME	REG NO. / FEES/RS. /LATE FEE/RS./ ADMISSION SERIAL NO.	GENDER / CATEGORY/ PHYSICAL DISABILITY	SUBJECT CODE/ SUBJECT NAME/MEDIUM	D.O.B./ANNUAL INCOME/MINORITY STATUS	THIRD LANGUAGE/PASSING YEAR
1	VAISHNAVI SAINI	L122541000005	FEMALE	{184}(ENGLISH LNG & LIT.)	19/09/2005	{122}(SANSKRIT)
00005	NEELAM SAINI	1850	OBC	{002}(HINDI COURSE-A)	900000	2020
0203403	RAJESH SAINI	0	-Not Applicable-	{041}(MATHEMATICS STANDARD)(ENGLISH)	N	
		16120		{086}(SCIENCE - THEORY)(ENGLISH)		
				{087}(SOCIAL SCIENCE)(ENGLISH)		

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In Correction of Class 10 and Class 12 ,

CLICK TO EDIT

Click on Edit button for correction

## Correction

**CORRECTION IN LOC DATA FOR CLASS X**

Registration Number - D123850030009

LOC Serial Number (Numeric 5 digits) - 00009

Exam Category  Full Subject  Improvement

Subject 1 [Compulsory Language] 184-ENGLISH LING & LIT. Subject 2 [Another Language] 085-HINDI COURSE-B

Name of candidate (Max 50 characters) (Please do not prefix Mr, Master, Ms, Miss, KM or Kumari) ANVANSI CHHABRA

Mother's Name (Max 50 characters) (Please do not prefix Dr, Prof, Rev, Smt or Mrs) SHIRSI CHHABRA

Father's/Guardians Name (Max 50 characters) (Please do not prefix Dr, Prof, Rev, Pt, Mr or Col) KUNAL CHHABRA

Gender  Male  Female  Transgender

Category  General  SC  ST  OBC

Person with Disability (PwD)? NA-Not Applicable

Date of Birth (DD/MM/YYYY) 02/03/2008

Subject 3 041-MATHEMATICS STANDARD Medium ENGLISH

Subject 4 086-SCIENCE Medium ENGLISH

Subject 5 087-SOCIAL SCIENCE Medium ENGLISH

Skill Subject from Group-S (Optional) - Medium

Language III (Group-L) Any academic subject (Group-A2) other than opted above (Optional) - Medium

**UNDERTAKING** - -  
 The Updates/ Corrections proposed are as per the records of the school/Actual details of the student. I as the principal of the school take the responsibilities for correctness and the authenticity of the same.

**UPDATE RECORD**

Where ever correction is required it may be done by the school. Click on the checkbox on the Undertaking and then click on **UPDATE RECORD**.



**CORRECTION IN LOC DATA FOR CLASS X**

[PREVIEW](#)

DATA ATTRIBUTE	RECORD AS SUBMITTED IN LOC	PROPOSED AMENDED RECORD
REGD. NO.	D/1/23/85003/0004	D/1/23/85003/0004
SERIAL	00004	00004
CANDIDATE NAME	ALEX AROKIAM TEST	ALEX AROKIAM TESTT
MOTHER NAME	SINDHU AROKIAM	SINDHU AROKIAM
FATHER NAME	AROKIAM	AROKIAM
GENDER	Male	Male
CATEGORY	Gen	Gen
PWD	Low Vision	No
DATE OF BIRTH	19/01/2008	06/01/2008
SUBJECT 1 / MEDIUM	184- ENGLISH LNG & LIT.	184- ENGLISH LNG & LIT.
SUBJECTS 2 / MEDIUM	085- HINDI COURSE-B	085- HINDI COURSE-B
SUBJECTS 3 / MEDIUM	041- MATHEMATICS STANDARD / ENG	041- MATHEMATICS STANDARD / ENG
SUBJECTS 4 / MEDIUM	086- SCIENCE / ENG	086- SCIENCE / ENG
SUBJECTS 5 / MEDIUM	087- SOCIAL SCIENCE / ENG	087- SOCIAL SCIENCE / ENG
SUBJECTS 6 / MEDIUM	- /	- /
SUBJECTS 7 / MEDIUM	- /	- /

Activate Windows  
Go to Settings to activate Windows.

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Confirmation screen for edited record is shows in Red color. If the record is correct then click on Final Submit Button, otherwise click on Modify /Back Button.

### Update/Upload Photograph

In Upload /Update Photograph ,if there is any correction in photograph , school can upload the photograph of Candidate.

**PHOTO UPLOAD**

Back

Select Class: Class X

All
  Missing
  Uploaded

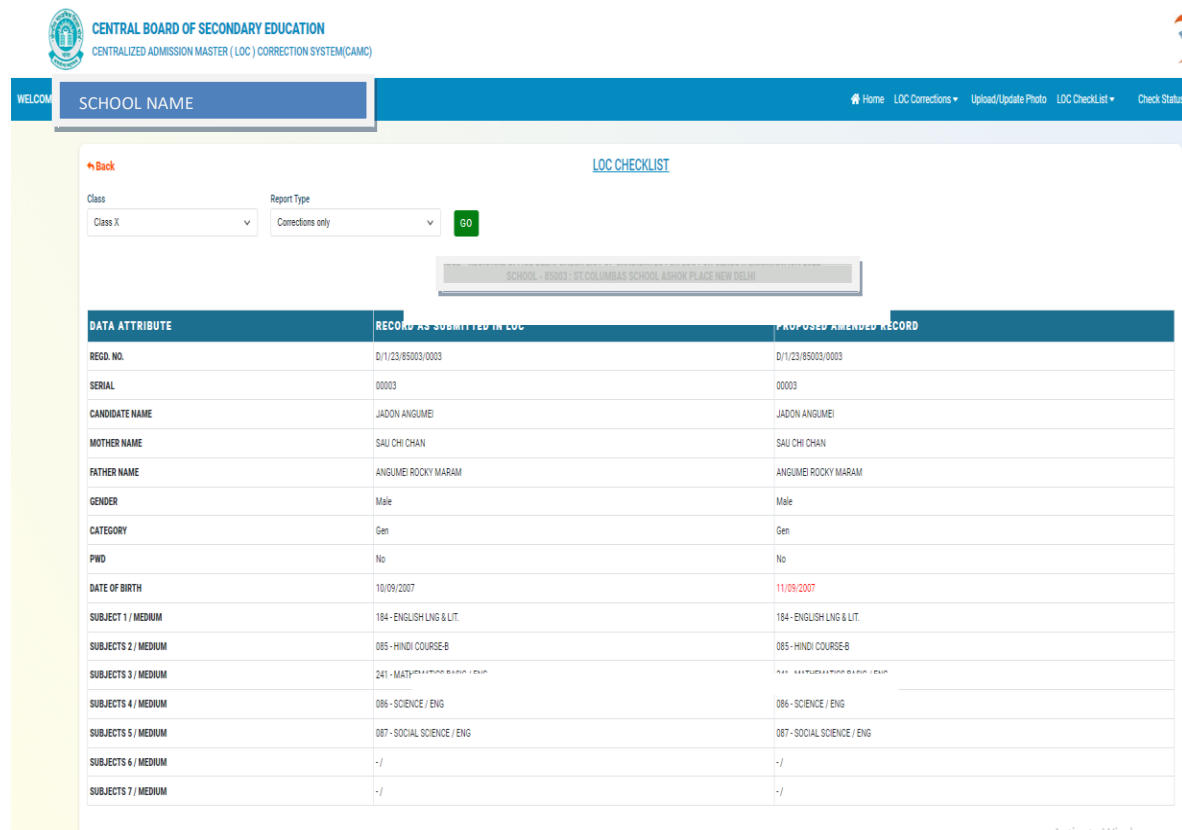
REG NO.	CANDIDATE NAME	FATHER'S / GUARDIAN'S NAME	UPLOAD PHOTO (only .JPG of size below 50 kb)	UPLOAD	CURRENT PHOTO
D123850030003	JADON ANGIUMEI	ANGIUMEI ROCKY MARAM	Choose File No file chosen	<input type="button" value="UPLOAD"/>	

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You can select a file from Choose file option.

## In LOC Check List

In this it shows all the correction which are done by the school.



WELCOME SCHOOL NAME Home LOC Corrections Upload/Update Photo LOC Checklist Check Status

Back LOC CHECKLIST

Class: Class X Report Type: Corrections only GO

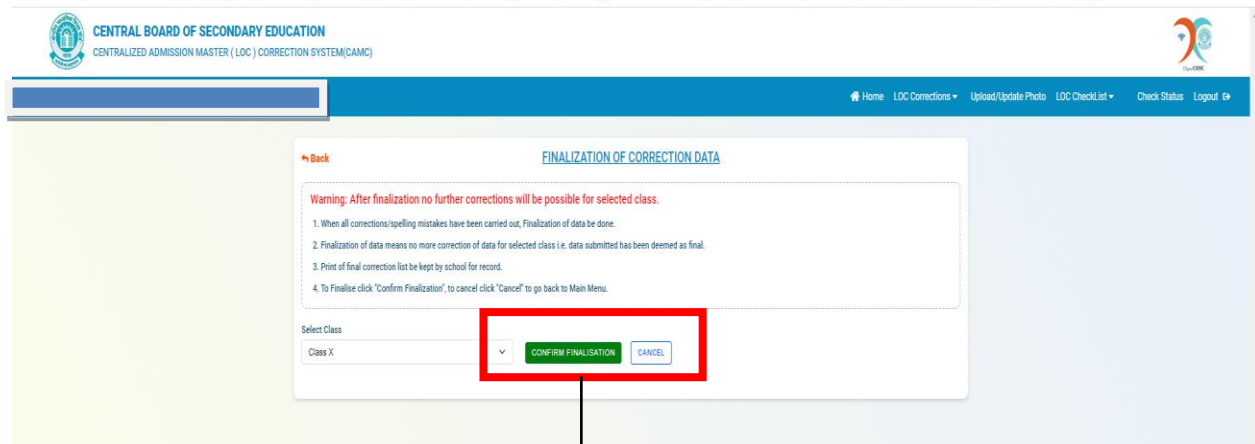
SCHOOL - 85003 - ST COLUMBAS SCHOOL, ASHOK PLACE NEW DELHI

DATA ATTRIBUTE	RECORD AS SUBMITTED IN LOC	PROPOSED AMENDED RECORD
REGD. NO.	D/1/23/85003/0003	D/1/23/85003/0003
SERIAL	00003	00003
CANDIDATE NAME	JADON ANGUMEI	JADON ANGUMEI
MOTHER NAME	SAU CHI CHAN	SAU CHI CHAN
FATHER NAME	ANGUMEI ROCKY MARAM	ANGUMEI ROCKY MARAM
GENDER	Male	Male
CATEGORY	Gen	Gen
PWD	No	No
DATE OF BIRTH	10/09/2007	11/09/2007
SUBJECTS 1 / MEDIUM	184- ENGLISH LNG & LIT.	184- ENGLISH LNG & LIT.
SUBJECTS 2 / MEDIUM	085- HINDI COURSE-B	085- HINDI COURSE-B
SUBJECTS 3 / MEDIUM	241- MATHS COURSE-B	241- MATHS COURSE-B
SUBJECTS 4 / MEDIUM	086- SCIENCE / ENG	086- SCIENCE / ENG
SUBJECTS 5 / MEDIUM	087- SOCIAL SCIENCE / ENG	087- SOCIAL SCIENCE / ENG
SUBJECTS 6 / MEDIUM	- /	- /
SUBJECTS 7 / MEDIUM	- /	- /

Any correction will be made by the School that all will be shown in Red Color.

## Finalization of Correction Data

Finalization of data no more correction of data for Selected Class. Select the class from the dropdown and confirm the finalization of the Data.



**FINALIZATION OF CORRECTION DATA**

**Warning: After finalization no further corrections will be possible for selected class.**

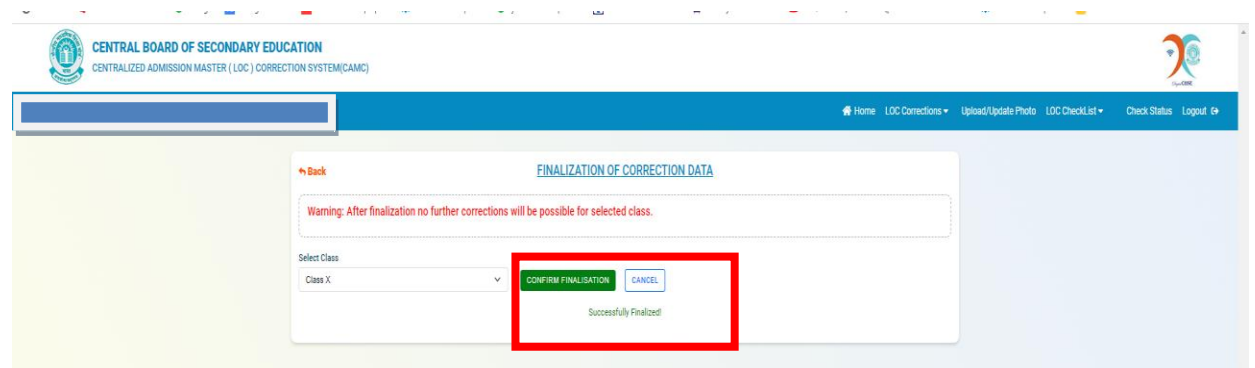
1. When all corrections/spelling mistakes have been carried out, Finalization of data be done.
2. Finalization of data means no more correction of data for selected class i.e. data submitted has been deemed as final.
3. Print of final correction list be kept by school for record.
4. To Finalise click "Confirm Finalization", to cancel click "Cancel" to go back to Main Menu.

Select Class  
Class X

**CONFIRM FINALISATION** **CANCEL**

To finalize the correction, click on Confirm Finalization button , otherwise cancel the button.

**Finalization of data means no more correction of data for selected class i.e. data submitted has been deemed as final.**



**FINALIZATION OF CORRECTION DATA**

**Warning: After finalization no further corrections will be possible for selected class.**

Select Class  
Class X

**CONFIRM FINALISATION** **CANCEL**

Successfully Finalized!



## Check Status

CENTRAL BOARD OF SECONDARY EDUCATION  
CENTRALIZED ADMISSION MASTER ( LOC ) CORRECTION SYSTEM(CAMC)

Home LOC Corrections Upload/Update Photo LOC Checklist Check Status Log

FINALISE CORRECTION CHECKLIST

Class: Class X Report Type: Corrections only GO

CBSE - REGIONAL OFFICE DELHI CHECK LIST OF CANDIDATES FOR LOC FOR CLASS X EXAMINATION 2022  
SCHOOL - 85003 - ST.COLUMBAS SCHOOL ASHOK PLACE NEW DELHI

NEW SERIAL NO. / SEQUENCE NO.	NEW CANDIDATE NAME / MOTHER NAME / FATHER NAME	NEW GENDER/ CATEGORY/ PWD/G.O.B.	NEW SUBJECT CODE/ SUBJECT NAME/MEDIUM	REMARKS
00010 0275958	KARANVEER DABA POONAM DABAS AJAY DABAS	MALE GEN -Not Applicable- 31/12/2008	184- ENGLISH LING & LIT. 085- HINDI COURSE- B 041- MATHEMATICS STANDARD (ENGLISH) 086- SCIENCE (ENGLISH) 087- SOCIAL SCIENCE (ENGLISH)	APPROVED
00005 0275953	ISHAN ARORA RANJNA ARORA GULSHAN ARORA	MALE GEN -Not Applicable- 31/12/2008	184- ENGLISH LING & LIT. 085- HINDI COURSE- B 041- MATHEMATICS STANDARD (ENGLISH) 086- SCIENCE (ENGLISH) 087- SOCIAL SCIENCE (ENGLISH)	UNDER PROCESS
00002 0275950	AJEEB K AHMED NAZISH KHATOON SAJIB ALI	MALE GEN -Not Applicable- 16/09/2007	184- ENGLISH LING & LIT. 085- HINDI COURSE- B 041- MATHEMATICS STANDARD (ENGLISH) 086- SCIENCE (ENGLISH) 087- SOCIAL SCIENCE (ENGLISH)	UNDER PROCESS

School can see the status under this Remark.



## Regional Officer / Regional Director Login

The Regional Officer acts as the approver for Centralized Admission Master Correction portal (CAMC) where the officer can confirm/decline the update request initiated by the School.

The Regional Officer/ Regional Director views the request and decide whether to accept or deny the Request.



DEPARTMENT LOGIN

User Type \*  
REGIONAL OFFICER

User ID

Password

GVMI3S  
Refresh

KINDLY ENTER ABOVE CAPTCHA

LOGIN



LOC CORRECTION

LOC Correction Class X

LOC Correction Class XII

Home LOC Correction Logout

WELCOME : DELHI Home LOC Correction Logout

PRE CORRECTION CLASS X

SCHOOL DETAILS	NEW SERIAL NO. / SEQUENCE NO.	OLD CANDIDATE NAME / MOTHER NAME / FATHER NAME	NEW CANDIDATE NAME / MOTHER NAME / FATHER NAME	OLD GENDER/ CATEGORY/ PWD/ D.O.B.	NEW GENDER/ CATEGORY/ PWD/ D.O.B.	OLD SUBJECT CODE/ SUBJECT NAME/MEDIUM	NEW SUBJECT CODE/ SUBJECT NAME/MEDIUM	REMARKS	ACTION	
ST COLUMBAS SCHOOL ASHOK PLACE NEW DELHI	85003	00005	ISHAN ARORA	ISHAN ARORA	MALE	MALE	184-ENGLISH LNG & LIT.	184-ENGLISH LNG & LIT.	Approved <input type="checkbox"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="button" value="SUBMIT"/>
	0275953	RANJNA ARORA	RANJNA ARORA	GEN	GEN	085-HINDI COURSE-B	085-HINDI COURSE-B			
		GULSHAN ARORA	GULSHAN ARORA	-Not Applicable-	-Not Applicable-	041-MATHEMATICS STANDARD (ENGLISH)	041-MATHEMATICS STANDARD (ENGLISH)			
				31/12/2007	31/12/2008	086-SCIENCE (ENGLISH)	086-SCIENCE (ENGLISH)			
						087-SOCIAL SCIENCE (ENGLISH)	087-SOCIAL SCIENCE (ENGLISH)			

Regional Officer/Regional Director has the option for Approve and Reject the request. Regional Officer/Regional Director can writes their remarks in the remark text box .

Once the request is approved or Reject, the status also updated in real time and status will be shown in School login.

School can login and check the status from check status option.

00003 0275951	JADON ANGUMEI	MALE	184-ENGLISH LNG & LIT.	APPROVED ok
	SAJU CHI CHAN	GEN	085-HINDI COURSE-B	
	ANGUMEI ROCKY MARAM	-Not Applicable-	241-MATHEMATICS BASIC (ENGLISH)	
		11/09/2007	086-SCIENCE (ENGLISH)	
			087-SOCIAL SCIENCE (ENGLISH)	
00004 0275952	ALEX AROXIAM	MALE	184-ENGLISH LNG & LIT.	UNDER PROCESS
	SINDHU AROXIAM	GEN	085-HINDI COURSE-B	

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